

**THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and  
The William and Margaretta Taylor Memorial Association**

**REGULAR MEETING  
Tuesday, February 15, 2022  
Sutliff Room**

**CALL TO ORDER**

Deborah Ziccardi called the meeting to order at 7:01 pm.

**ATTENDANCE:**

Deborah Ziccardi, Rick Rubin, Sean Blake, Cheryl Bruce, Mike Dunton, Darien Genova, Robert Heydorn, Marcia Liikala, Robin Worthington, Fiscal Officer Laura Searle and Library Director Valerie Kocin.

**EXCUSED:** Sandra Zirke

**GUESTS:** Mary Ann Kenny, Sue Harden

**ADOPTION OF AGENDA**

Mike Dunton moved to accept the agenda. The motion was seconded by Rick Rubin and passed unanimously.

**ADOPTION OF THE MINUTES**

A motion to approve the minutes of the *Regular Meeting of January 25, 2021*, was made by Sean Blake, given the amendment to change Mary Baldwin to Robin Worthington in the Attendance portion. Mike Dunton seconded, and the motion passed unanimously.

**TREASURER'S REPORT**

Laura Searle presented the January 2022 bills in the amount of \$175,454.20. A motion to approve payment was made by Mike Dunton, seconded by Darien Genova, and passed unanimously.

The various fund balances as of January 31, 2022 are as follows:

General Fund	\$2,276,054.55
Special Revenue Fund	\$7,166.50
Building Fund	\$701,657.15
Endowment Fund	\$54,722.05
Affleck Scholarship	\$51,987.62
<b>CLERK'S BALANCE</b>	<b>\$3,091,587.87</b>

The month-to-date Bank Report as follows:

Huntington Checking	\$4,522.25
Petty Cash & Change	\$110.00
Dollar Bank Checking	\$83,976.98
Star Ohio	\$3,002,948.64
<b>TOTAL</b>	<b>\$3,091,587.87</b>

Mike Dunton moved to approve the Treasurer's Report, subject to audit; seconded by Rick Rubin. The motion passed unanimously.

The following donations were received in: \$100.00 the Adult Travel Club, \$10.00 Erica Lambert

**RESOLUTION 2022-10: Sean Blake moved that the Cuyahoga Falls Library Board of Trustees approve the January donations, increasing the Adult Non-Fiction expense line (101.1.54101) by \$110.00. Mike Dunton seconded, and the motion passed unanimously.**

#### **BOARD PRESIDENT REPORT**

Deborah Ziccardi thanked the Senior Adult Travel Club and Erica Lambert for their generous donations. She thanked the library staff for all of the community outreach programs they have initiated. She thanked the Labor Management Committee for their collaboration in updating the staff break room and the Friends of the Library for contributing funding.

#### **COMMITTEE REPORTS**

**A. AFFLECK SCHOLARSHIP:**

There is nearly \$2,000.00 available for the scholarship. Applications will go out to staff in April.

**B. BUILDING:**

Mike Dunton received the Rooftec report. He would like to be involved in the solution. He believes that shields may be a more cost effective alternative. Deborah Ziccardi asked for an update on the energy efficiency results. The results will be reviewed with the Building Committee.

**C. GRAEFE MEMORIAL:**

Cheryl Bruce advised Marcia Liikala to contact the previous chairperson, Mary Baldwin, to show her the memorial site and get the box of arrangements. Deborah Ziccardi also suggested reading the bylaws portion pertaining to the memorial and suggesting any changes.

### **DIRECTOR'S REPORT**

The library is currently using Northstar Digital, which works great with Ohio Means Jobs. It is offered through the State Library. It is not currently proctored, but it will be in the future. Participants will be able to print a certificate to submit to future employers to verify their tech skills. Rick Rubin shared that the State Library canceled the delivery contract and asked how that affects patrons. The State Library only received one bid for their delivery contract and the company who won the bid was not prepared for the type of delivery libraries required. Valerie Kocin stated that patrons are aware of the change.

### **NEW BUSINESS**

Mary Ann Kenny spoke on behalf of the Friends of the Library, stating they are preparing plans to renovate the storage room to meet the fire codes. They are considering the viability of book sales since they have gone so long without one that they have lost some of their customer base, as well as volunteers. They are having difficulty finding the appropriate shelving. Suggestions given to help with the physical relocation of materials included high school students needing volunteer hours, university students, sororities, fraternities, and Boy Scouts. The dimensions cannot be higher than five feet, and there is approximately 124 running feet of space. The shelves they have been researching run anywhere from \$300.00 to \$600.00 per unit. They would need about forty units, totaling \$20,000.00 plus delivery and assembly. Their average income is \$20,000.00.

Valerie Kocin shared that she received a phone call from Diana Colavecchio, Community Development Director for the City of Cuyahoga Falls. New townhomes will be built using Tax Increment Financing. The city was not obligated to share any of that revenue with the library. However, an ordinance is expected to pass to share a portion of the revenue with the school district and the library. It will provide additional funding to the library for the next thirty years. Deborah Ziccardi thanked Tim Gorbach, councilman-at-large, for advocating for the ordinance.

Robert Heydorn stated that the Board of Trustees should vote on the agreement with the city at the next meeting, allowing legal counsel time to review the document.

### **ADJOURN**

The meeting adjourned at 7:54 pm.

Approved By,

Respectfully Submitted By,

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Deborah Ziccardi, Board President

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Sean M. Blake, Secretary/Is