

PUBLIC RECORDS

The Board of Trustees of the Cuyahoga Falls Library recognizes its responsibility to maintain records for the Library and to make fiscal records available for inspection.

Any person may inspect the public records of the Library at reasonable times during the regular business hours of the office in which those records are kept. Upon request, a person may receive copies of public records, at cost, within a reasonable period of time. The Library Director is authorized to grant or refuse access to Library records in accordance with applicable law.

Any records specifically exempt from disclosure by State or Federal law will not be released in any form.

The minutes of the meetings of the Board of Trustees will be posted on the Library website after the minutes have received Board approval.

Approved by the Cuyahoga Falls Library Board of Trustees, April 19, 2005